



Bossier Casino Venture, Inc.

New Vendor Information Form

Thank you for your interest in doing business with Bossier Casino Venture, Inc. DBA Margaritaville Resort Casino. Margaritaville is destined to become the premier casino resort in the Shreveport-Bossier City, LA market. Situated on 19 acres next to the Louisiana Boardwalk Shopping Center, Margaritaville provides its guests with a comfortable atmosphere and memorable entertainment experiences.

Amenities include over 1,300 slot machines, 46 table games, 396 hotel rooms, four dining venues, a 900 seat performance hall and much more!

As a member of the gaming industry, Bossier Casino Venture, Inc. and its vendors are subject to certain regulatory and licensing requirements imposed upon them by The Louisiana Department of Public Safety and Corrections, Office of the State Police Riverboat Gaming Division. This New Vendor Information Form is being provided to you, so that Bossier Casino Venture, Inc. may comply with those requirements. **ALL VENDORS ARE REQUIRED TO COMPLETE A NEW VENDOR INFORMATION FORM.** Please note that this information may be shared with any gaming regulatory agency having jurisdiction over Bossier Casino Venture, Inc.

It is the vendor's responsibility to verify its licensing obligations in Louisiana. If required, the vendor is responsible, at its sole cost and expense, to apply and maintain any and all permits or licenses required by any applicable gaming agency in order to conduct business with Bossier Casino Venture, Inc. Failure to maintain appropriate permit/licensing could result in automatic termination of the contract.

Bossier Casino Venture, Inc. is committed to providing equal opportunity for all vendors.

Louisiana State Permit Requirements

State of Louisiana Administrative Code 42:2108 requires that certain suppliers and/or vendors who provide goods and services to the Louisiana Gaming Industry hold a Manufacture/Supplier Permit prior to any business transaction exceeding the following thresholds:

1. Non-gaming suppliers of good/and or services that expect gross sales to exceed \$200,000 in a calendar year.
2. All gaming supplies of goods and/or services.

It is the vendor's responsibility to verify its permit obligations. Information can be found at www.lsp.org or Louisiana State Police licensing section at (225)925-3597.

In order to facilitate compliance with Louisiana law, Bossier Casino Venture, Inc. cannot conduct any business activity with any vendor, whose gross sales exceed \$195,000 including sales

Vendor Registration Requirements

All vendors providing goods and services to Bossier Casino Venture, Inc. need to complete and return one copy of the following forms:

1. Vendor Information Form
2. Affidavit of Business/Women/Minority Ownership with applicable certifications
3. Vendor Compliance Acknowledgment
4. Vendor Insurance Requirements
5. W-9 (<http://www.irs.gov/pub/irs-pdf/fw9.pdf>)

As a part of the New Vendor Packet, certification of minority owned, women owned, and Louisiana based business is required. The definition for these types of business is as follows, as defined by Louisiana Administrative Code 42:

Minority Business Enterprise or Minority Owned Business—a business which is at least 51 percent owned by one or more minority individuals domiciled in Louisiana who also control and operate the business. *Control* in this context means exercising the power to make policy decisions. *Operate* in this context, means being actively involved in the day-to-day management of the business.

Women's Business Enterprise or Woman Owned Business—a business which is at least 51 percent owned by one or more women who are citizens of the United States domiciled in Louisiana and who also control and operate the business. Control in this context means exercising the power to make policy decisions. Operate in this context means being actively involved in the day-to-day management of the business. In determining whether a business is 51 percent owned by one or more women, the percentage ownership by a woman shall not be diminished because she is part of the community property regime.

Louisiana Business, Louisiana Company, Louisiana Corporation or Louisiana Firm—a business, company, corporation or firm which is at least 51 percent owned by one or more Louisiana individual domiciliary and/or a

Corporation, Limited Liability Company or other business entity with a legal and commercial domicile in Louisiana who also control and operate the business shall be considered a Louisiana business, company, corporation or firm for purposes of Louisiana gaming control law and regulations. A business, company, corporation or firm qualified with the Secretary of State and authorized to do business in Louisiana which has a physical presence in the

state in the form of property or facilities owned or leased in Louisiana and which employs Louisiana residents who control or operate the Louisiana business activity or enterprise may be considered a Louisiana business, company, corporation or firm. *Control* in this context means exercising the power to make policy decisions. *Operate* in this context means being actively involved in the day-to-day management of the business. *Commercial domicile* in this context means the place from which the business is directed or managed.

Vendor Information Form

1. Company Name: _____

2. Company Address: _____

3. Company Remit Address: _____

4. Checks Payable To: _____ 5. Tax Id Number: _____

6. Company Phone: _____ 7. Do you require a 1099 form? ☐ Yes ☐ No

8. Company Website: _____

9. Contact Person: _____

a. Title: _____

b. Phone: _____

c. Email: _____

c. Email to receive purchase orders: _____

10. Legal form of Business: _____

11. Is business publicly traded? _____ What is the stock trading symbol? _____

12. List all governmental agencies that regulate or license this company:

13. List all relevant business licenses held by the company. Please provide a copy of each license listed below:

License/Permit Issuing Authority

14. Does this company hold a State of Louisiana non-gaming manufacturer/supplier permit? If yes, list permit number: _____

15. Goods or Services to be sold by your company _____

Submitted by: _____ Date: _____

(Signature)

_____ Title: _____

(Print Name)

Affidavit of Business/Minority/Women Ownership

State of _____

County/Parish of _____

I, _____, the Owner of _____
(Business Name)

Located at _____

Submit this Affidavit to Bossier Casino Venture, Inc. I do hereby make the following statements and declare that, of my own personal knowledge, they are true:

1. The business entity, _____, is a Louisiana business, company, corporation or firm as defined by Louisiana Administrative Code 42.
2. The business entity, _____, is a Minority Business Enterprise or Minority owned business as defined by Louisiana Administrative Code 42.
3. The business entity, _____, is a Women's Business Enterprise or Women's owned business as defined by Louisiana Administrative Code 42.

By: _____
(Business Name)

Signature of Affiant: _____

Subscribed and sworn to (or affirmed) before me on this _____,
(Date)

By _____, proved to me on the basis of satisfactory evidence to
(Affiant)

be the person(s) who appeared before me.

[Seal]

Notary Public

My Commissions Expires: _____

Copies of Certifications must be attached

Vendor Compliance Acknowledgment

State of Louisiana R.S. 27:96 requires that no Louisiana elected public official, as defined in R.S. 42:1, shall engage in any business activity with a licensee except as a patron. Statute 42:1 defines "business activity" to include, but not limited to contracts:

1. For the sale of purchase of goods, merchandise, and services;
2. To provide or receive legal services, advertising, public relations, or any business or personal services;
3. For the listing, purchase or sale of immovable property or options or real rights relating thereto; or
4. Modifying ownership or possessory interest in stocks, bonds, securities, or any financial instruments.

State of Louisiana Administrative Code 42:2108 requires that certain suppliers and/or vendors who provide goods and services to the Louisiana Gaming Industry hold a Manufacture/Supplier Permit prior to any business transaction exceeding the following thresholds:

1. Non-gaming suppliers of good and/or services that expect gross sales to exceed \$200,000 in a calendar year.
2. All gaming suppliers of good and/or services.

In order to facilitate compliance with Louisiana law, Bossier Casino Venture, Inc. cannot conduct any business activity with any vendor, whose gross sales exceed \$195,000 including sales tax, during the calendar year until the vendor is granted an applicable Louisiana supplier permit.

I hereby certify that no Louisiana elected public official has any ownership, entitlement to profits, employment or representative status or other interest of any kind with the business entity identified below. I further certify that no Louisiana elected public official has or will receive any portion of any funds that I or the business entity identified below has or will receive from Bossier Casino Venture, Inc.

Additionally, I hereby acknowledge that no payments for goods and/or services received by Bossier Casino Venture, Inc. will be made by Bossier Casino Venture, Inc. to the entity submitting this application in excess of \$195,000 including sales tax, regardless of whether or not goods or services have been provided to Bossier Casino Venture, Inc. in any calendar year, without a valid Non-gaming Supplier Permit and I hereby release and hold Bossier Casino Venture, Inc. harmless for failure to pay any such amounts in excess of \$195,000 including sales tax until such time as a Non-gaming Supplier Permit is obtained.

Company Name: _____

DBA: _____

Address: _____

Signature _____ Date _____

Name _____ Title _____

Vendor Insurance Requirements

Bossier Casino Venture, Inc.

It is required that you provide us with proof of general liability insurance coverage as well as worker's compensation coverage equal to, or in excess of, the minimum limits required by the State of Louisiana.

Please attach certificates of insurance to the completed New Vendor Information Form.

